



**New, Innovative, & Emerging Needs Fund
(FY12 Allocation - \$50,000 Pending Availability)**

I. Request Criteria:

1. Program(s)/Service(s) should be new, innovative and/or address an emerging need for City of Gaithersburg residents.
2. Requests should demonstrate that it would be detrimental to wait for the next funding cycle for nonprofit grants and contracts.
3. Program(s)/Service(s) could address one of the following community and health and human services needs, but are not necessarily limited to these areas:
 - a. Physical/Behavioral/Mental Health
 - b. Services to Older Adults
 - c. Services to Individuals with Disabilities
 - d. Services to Children and Families
 - e. Basic Needs and Emergency Services
 - f. Housing-related Services
 - g. Economic Opportunities
 - h. Youth Development
4. Grant awardees will be required to participate in the Gaithersburg Coalition of Providers and/or the Youth Opportunities Coalition as appropriate to ensure service integration and collaboration.
5. Grant submissions must demonstrate the organization's ability to perform the proposed program(s)/service(s), accurately report on outcomes, and maintain sound financial records.
6. Pending funding availability, up to \$50,000 for new, innovative, and emerging needs will be available.
7. Multiple and/or single awards totaling \$50,000 may be funded pending availability.
8. All funds awarded must be expended by June 30, 2012.
9. Favorable consideration will be given for program(s)/service(s) that demonstrate future sustainability through other funding sources.

II. Request Process:

1. In July 2011, Community Services Division (CS) will announce and advertise the availability of nonprofit contingency funds for new, innovative and/or emerging needs and make the application available.
2. Requests for the new, innovative, and emerging needs funds will be accepted by CS throughout FY12 (July 1, 2011 to June 30, 2012).

3. When funds are depleted, CS will issue a public announcement stating that requests are no longer being accepted.
4. After CS completes an internal review of the request for technical compliance, the submission will be provided to the Community Advisory Committee (CAC) for evaluation.
5. Upon favorable review, the CAC will make award recommendations to the City's elected officials for approval.
6. Upon approval/award of funds, CS will establish a nonprofit grant agreement with the nonprofit for the program(s)/service(s). The agreement will contain measurable objectives and outcomes. Failure of the awardee to achieve objectives per the agreement may result in the denial of the organization to apply for future monies through this fund.